



The Stevens-Lloyd Group, Inc.
"First In Collections Worldwide"

9420 East Golf Links Road, #122 Tucson, Arizona 85730-1317
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Re: XYZ Media vs. Sample & Solutions Corp
File #: 345678
Balance Due: \$4,182.16

Dear John Doe,

Your balance of \$4,182.16 is now past due and needs to be paid in full at this time.

Your prompt attention to this matter will keep your credit record at its present high level. Although we would regret losing you as a customer, you must know that our products cannot be delivered unless they are paid for.

We urge you to avoid us taking further actions such as turning this account over to an attorney or debt recovery firm by responding now.

Thank you.

Raymond Lloyd

P.S. For your convenience, we can accept cash, check or credit card.