



**The Stevens-Lloyd Group, Inc.**  
"First In Collections Worldwide"

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**9420 East Golf Links Road, #122 Tucson, Arizona 85730-1317**  
**Toll Free (888) 882-2282 Fax (520) 546-1375 Main (520) 722-6860**  
**www.stevenslloydgroup.com - Fully Bonded - License #0905134**

Re: Company One vs. Company Two  
File #: 437267  
Balance Due: \$81,480.00

Dear John Doe,

As you are aware, the above outstanding amount is still owed to Company One by Company Two. Despite many attempts to reach out to you for resolution, you have chosen to ignore this matter.

Accordingly, I am placing you on notice that if you do not contact my office to make arrangements to cure this debt within 48 hours, we will proceed with the applicable civil remedies.

Currently, your balance is more than \$81,480.00 plus interest fees and costs.

Please contact the undersigned immediately to resolve this matter. Do not ignore this notice.

If we do not hear from you immediately, we will assume that you do not wish to resolve this matter and we will use whatever legal means necessary to assure full payment.

Sincerely,

Raymond Lloyd